

Saint John School
5 Saint John Square
Middletown, CT 06457

INSTRUCTIONS FOR COMPLETING REGISTRATION

1. Fill out *APPLICATION* and return to the school office.
2. \$25.00- Non-refundable New Student Fee is payable at registration for students entering SJS for the first time.
3. \$125.00- Non refundable Registration Fee is payable at registration per child.
4. Copy of Birth Certificate and Baptismal Record is needed for school file.
5. Review and sign your *FACTS* Enrollment Contract.
6. *Physical Form* must be filled out and returned to the school office by August 25th. An additional health assessment and immunization update is required in the Sixth Grade.
7. *Tuition*: Payment in full by July 1, or *FACTS* monthly payment plan. All tuition not paid in full by July 1, **MUST** be paid through *FACTS*.
8. *Uniform*: All SJS students (K-8) are required to wear official uniform. Student uniforms may be purchased through the Flynn & O'Hara Uniform Company. (1-800-441-4122)
9. *Extended Day Program*: The extended day program is in session from 2:00 p.m. to 5:30 p.m. when school is in session. A nominal fee is charged per hour and is subject to change from year to year.
10. *Transportation*: Transportation is provided by the City of Middletown for Middletown resident students. Students from neighboring towns are responsible for their own transportation.
11. *Questions*: Please call the school office at 860-347-3202.